

“Beautifully executed, with a clever script and a sterling performance... phenomenal talent.” **The Guardian**

## Outpost | Assistant Producer's Brief

New Model Theatre are looking for an Assistant Producer to join the team for **Outpost 2015**, the second year of NMT's pop-up theatre season in Plymouth.

### Background

In October 2014, New Model Theatre partnered with Urban Splash and Barbican Theatre to turn bring a season of theatre to the Royal William Yard, **Outpost**. From 12th - 31st October 2015 we'll be returning to RWY and hosting another three week season of work from some of the South West's most exciting theatre companies including two award winning touring companies, three commissions from Devon-based artists and a week of family theatre during Half Term.

**Outpost 2015** is made possible through partnerships with Urban Splash, Barbican Theatre and Plymouth Culture and supported by Arts Council England

### The Role

The responsibilities of the Assistant Producer role will include, but are not limited to:

- Supporting companies and artists taking part in **Outpost** through coordinating production requirements and acting as point of contact at the space
- Collaborating with the Artistic Director and Producer to identify and engage potential audiences
- Promoting **Outpost** and its artists through online marketing, social media and word-of-mouth
- Identifying potential local and industry figures to invite to **Outpost** events
- Other reasonable responsibilities as required by the Artistic Director and Producer

“Beautifully executed, with a clever script and a sterling performance... phenomenal talent.” **The Guardian**

The Assistant Producer role represents an opportunity for an individual with an interest in developing a career in producing to gain first-hand experience and mentoring throughout the **Outpost** season. The successful candidate will be expected to attend production meetings with other members of the creative team to support the delivery of **Outpost**.

The role will consist of five weeks' work beginning late September. The requirements of **Outpost** will require the successful candidate to be prepared to provide availability throughout the season, during 12<sup>th</sup> – 31<sup>st</sup> October 2015.

This role is a freelance position and will pay a fee of £1500, equivalent to four weeks at £300 p/w to cover the duration of **Outpost** (inc. VAT and expenses)

### **Applications**

To apply, please send a CV and covering letter by 5pm, Friday 11<sup>th</sup> September 2015 to Tom Nicholas at [tom@newmodeltheatre.com](mailto:tom@newmodeltheatre.com)

Shortlisted applicants will be invited to interview on Tuesday 15<sup>th</sup> September 2015 at the Barbican Theatre. If you are unable to make this date then please let us know in your application and we will do our best to find an alternative.

More information about New Model Theatre and Outpost can be found on our website at [www.newmodeltheatre.com](http://www.newmodeltheatre.com). If you've got any questions, please get in touch with Tom at [tom@newmodeltheatre.com](mailto:tom@newmodeltheatre.com).

**#NMTOutpost**